



**CITY OF LODI  
COUNCIL COMMUNICATION**

**AGENDA TITLE:** Authorize staff to issue requests for qualifications and develop a qualified-vendor database for financial planning, electric utility rates, power supply planning, and/or engineering services for the Electric Utility Department (EUD)

**MEETING DATE:** September 20, 2006

**PREPARED BY:** Electric Utility Director

**RECOMMENDED ACTION:** That the City Council authorize staff to issue requests for qualifications and develop a qualified-vendor database for financial planning, electric utility rates, power supply planning, and/or engineering services for the Electric Utility Department for future projects.

**BACKGROUND INFORMATION:** The Electric Utility Department (EUD) periodically requires professional services from third party vendors. Services requested of these professional firms vary in magnitude, complexity and cost.

The purpose of the Requests for Qualifications is to develop a list of pre-qualified professional service-providers (engineers, consultants, planners) from which the Department may request future work.

Once a list is developed, EUD has the option to call upon one or more professional consultants on an as needed basis. There is no implied or explicit guarantee of work for consultants on the approved list established as a resource base for EUD. The Department expects the list to be valid through 2008.

For projects with an expected cost exceeding \$20,000, EUD would bring to the Council a separate request for authorization to award a contract for professional services. Such request would detail the scope of work, the projected cost, and the expected benefits of the project.

**FISCAL IMPACT:** Total annual outlay not to exceed budgeted amount.

**FUNDING:** EUD's FY 2006-07 Professional Budget for services -- \$95,000

*Ruby Paiste*  
for Ruby Paiste, Financial Services Manager

*George F. Morrow*  
George F. Morrow, Electric Utility Director

Prepared by: Stacy Olson, Rate Analyst  
Attachments (2)  
Cc: City Attorney

**APPROVED:** *Blair King*  
Blair King, City Manager